

# Gaming machine entitlement transfer – hotel

Liquor &amp; Gaming NSW

## Before you complete this form

### What this form is for

If a hotel is applying to buy (transfer) gaming machine entitlements (GMEs) from one or more hotels.

If you are a country hotel transferring a single gaming machine entitlement without forfeiture from another country hotel, do not use this form, use form GMEHC0 instead.

### What you need to know

Under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false or misleading information in this application.

You must have a sufficient gaming machine threshold (GMT) for the premises to which the entitlements are being transferred. If you do not have the correct gaming machine threshold you will need to lodge a gaming machine threshold increase application first, which may require a local impact assessment (LIA).

You **do not** need to submit an LIA if the GMT increase application is made at the same time as the entitlement transfer and the hotel requesting the GMT increase is:

- ▲ situated in a Band 1 Statistical Area Level 2 (SA2) and the GMT increase (if approved), when added to the total of all other GMT increases approved over the previous 12 months, is 20 or less.
- ▲ located in the same SA2 as the club from which the GME/s are transferred.
- ▲ located in the same Local Government Area (LGA) from which the GME/s are transferred, and the SA2 Band where the transferring hotel is located is the same or higher than the SA2 Band where the hotel requesting the GMT increase is located.
- ▲ located in adjoining SA2s (whether or not in the same LGA) as the club from which the GME/s are transferred, and the SA2 Band of the transferring hotel is the same or higher than the SA2 Band of the club requesting the GMT increase.

### Note

A Class 1 LIA is required for hotels seeking a threshold increase of:

- ▲ between 21 and 30 in a Band 1 LSA
- ▲ up to 20 in a Band 2 LSA

A Class 2 LIA is required for hotels seeking a threshold increase of:

- ▲ more than 20 in a Band 2 LSA.

### Cost

- ▲ The fee for this application is available in the [gaming machine licence and application fee schedule](#).
- ▲ Fees paid for by credit card will include a 0.4% surcharge. No GST applies.

## How to lodge this form

@ [gaming.applications@liquorandgaming.nsw.gov.au](mailto:gaming.applications@liquorandgaming.nsw.gov.au)  
Include 'GMEH00 Gaming machine entitlement transfer – hotel' in the subject line.

✉ Liquor & Gaming NSW  
Att: Business Licensing  
GPO Box 7060  
Sydney NSW 2001

Please provide all pages of this application and your payment. There's no need to attach this introduction page.

## Need more information?

🔍 [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au)  
@ [Contact us online](#)  
☎ 1300 024 720

## Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your application and may be disclosed to other Government agencies for this purpose. All LIAs (both pending and determined) can be viewed on the LIA public register available online at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au). You have the right to request access to and correct details of, your personal information held by us. You can access further information on privacy at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au).

*continue overleaf*

Pre-lodgement checklist

Please ensure you have filled out the relevant sections.  
If information is missing, processing this application will be delayed and the application may be withdrawn.

- ☐ I have answered all relevant questions from Parts 1 to 5.
- ☐ I have gained the signature/s of the seller hotel/s licensee/s and interested parties in Parts 3 and 4.
- ☐ I have ensured that the declaration in Part 6 has been read and signed.
- ☐ I have completed my credit card details or enclosed payment.

How this request will be processed

When this request has been processed, all venues involved will receive a copy of their updated licence documents by email.

Explanation of terms

Term	Definition
Applicant	The person or organisation qualified to make this application. The applicant may nominate a legal or other representative to be their contact person regarding this application.
Gaming machine	A gaming machine, also known as a poker machine or a ‘pokie’, is an electronic device designed for gambling.
Gaming machine entitlement / poker machine permits	A venue must hold a gaming machine entitlement (GME) or poker machine permit (PMP) (hotels only) for each gaming machine operated.
Gaming machine threshold	The gaming machine threshold (GMT) is a number which limits how many gaming machine entitlements (GMEs), and for hotels, poker machine permits (PMPs) – that a club or hotel licence can hold. A venue must have a GME or PMP for each gaming machine operated. A hotel’s GMT cannot exceed 30.
Local impact assessment	A local impact assessment (LIA) may be required when a hotel or registered club applies to increase its gaming machine threshold to operate more gaming machines, or where a hotel or club changes location.
LIA public register	Details of determined and pending local impact assessments are available on the LIA public register on the L&GNSW website. The register contains a list of LIAs that clubs and hotels have lodged, together with an application to increase the GMT.

# Gaming machine entitlement transfer – hotel

Liquor &amp; Gaming NSW

## OFFICE USE ONLY

GMEH00

By	<input type="checkbox"/> Email <input type="checkbox"/> Mail
Date lodged	<input type="text" value="DD / MM / YYYY"/>
Amount paid	\$ <input type="text"/>
Receipt no.	<input type="text"/>
Application no.	<input type="text"/>
Finalised by	<input type="text"/>
Date finalised	<input type="text" value="DD / MM / YYYY"/>
Notification issued	<input type="text" value="DD / MM / YYYY"/>

## Premises address

  
  


## Suburb/town/city

## State

## Postcode

## Local Government Area (LGA)

## SA2

## SA2 Band (select one)

☐ 1 ☐ 2 ☐ 3

## Daytime phone

## Email

  


Are the premises part of, or adjoining, a retail shopping centre as defined in section 4 of the *Gaming Machines Act 2001*?

No ☐Yes ☐

If Yes, what are the name and address of the current or proposed shopping centre?

  
  
  


## Part 1 Gaming machine thresholds and local impact assessments (LIAs)

Does the hotel buying the entitlements have a sufficient 'gaming machine threshold' in order to acquire the entitlements?

No ☐Yes ☐

- ▲ If Yes, a 'gaming machine threshold increase application' is not required and you can lodge this form now
- ▲ If No, a 'gaming machine threshold increase application' is required and must be approved before you can lodge this form. In some circumstances a Local Impact Assessment (LIA) may be required for a 'gaming machine threshold increase application'. For more information on LIAs see the 'Information sheet – Local Impact Assessments' at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au)

## Part 2 Buyer hotel receiving gaming machine entitlements (GMEs)

## Premises number

LIQ 

## Premises name

continue overleaf

### Part 3 Seller hotel(s) transferring gaming machine entitlements (GMEs)

#### Transfer blocks of 3 (transfer 2 forfeit 1)

x blocks of 3 GMEs sold =  No of GMEs

GMEs forfeited

GMEs to be transferred

#### Transfer blocks of 2 (transfer 1 forfeit 1)

x blocks of 2 GMEs sold =

GMEs forfeited

GMEs to be transferred

**Total GMEs to be transferred**

In any 12-month period, no more than 2 blocks of gaming machine entitlements can be transferred from a country hotel to a hotel in the metropolitan area.

If there is only one seller,

▶ complete Seller 1 only.

If more than one seller

▶ complete relevant areas.

#### Seller 1

##### Premises number

LIQ  H

Premises name

Premises address

Suburb/town/city

State

Postcode

Local Government Area (LGA)

SA2

SA2 Band (select one)

☐ 1 ☐ 2 ☐ 3

Name of licensee

##### Signature of licensee

No. of GMEs to be transferred

**Total cost \$A (incl GST)**

#### Seller 2

##### Premises number

LIQ  H

Premises name

Premises address

Suburb/town/city

State

Postcode

Local Government Area (LGA)

SA2

SA2 Band (select one)

☐ 1 ☐ 2 ☐ 3

Name of licensee

##### Signature of licensee

No. of GMEs to be transferred

**Total cost \$A (incl GST)**

*continue overleaf*

**Seller 3****Premises number**LIQ         

Premises name

Premises address

  
  

Suburb/town/city

State

  

Postcode

   

Local Government Area (LGA)

SA2

SA2 Band (select one)

☐ 1 ☐ 2 ☐ 3

Name of licensee

**Signature of licensee**

No. of GMEs to be transferred

**Total cost \$A (incl GST)****Part 4 Interested parties in selling hotel**

The entitlement transfer application must be supported by all people with a financial interest in the hotel(s) licence selling the GMEs.

A person is taken to have a financial interest in a licence if the person is entitled to receive any income derived from the business carried on under the authority of the licence or any other financial benefit or financial advantage from the carrying on of the business (whether the entitlement arises at law or in equity or otherwise).

A person is not considered as having a financial interest in a hotel licence by reason only of being the owner of the hotel. The undermentioned financially interested people support this transfer (of the hotel selling the GMEs):

**Premises number**LIQ         

Name of financially interested person

Nature of financial interest

**Signature of financial interest person**

Date

**Premises number**LIQ         

Name of financially interested person

Nature of financial interest

**Signature of financial interest person**

Date

*continue overleaf*

### Premises number

LIQ

Name of financially interested person

Nature of financial interest

Signature of financial interest person

Date

/  /

### Premises number

LIQ

Name of financially interested person

Nature of financial interest

Signature of financial interest person

Date

/  /

If insufficient space, copy this page and complete for the additional interested parties and attach to this application.

## Part 5 Notification of application result

Do you wish to be notified of the result of this application by email?

No ☐

Yes ☒

If Yes, print the email address of:

Buyer

  

Seller

  

## Part 6 Declaration

- ▲ I declare that I am 18 years or older and I am authorised to lodge this application.
- ▲ I declare that the contents of this application including attachments are true, correct and complete and that I have made all reasonable inquiries to obtain the information required to complete the application.
- ▲ I undertake to immediately notify Liquor & Gaming NSW of any change to the information in this application, if the information changes before the application is determined.
- ▲ I acknowledge that under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false or misleading information in this application.
- ▲ I acknowledge that failure to provide all required information may result in refusal of the application.
- ▲ I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual.
- ▲ I acknowledge that Liquor & Gaming NSW is collecting information to enable processing of the application. I also understand that they will use the information for its intended purpose only, store the information securely, and allow me to access and update the information. When processing this application, they may need to disclose personal information to other Government agencies.

Name of licensee/manager of buyer hotel

  

Signature of licensee/manager of buyer hotel

Date

/  /

**continue overleaf**

If the application is lodged by a legal or other representative, tell us:

Are you representing the buyer or seller?

Name of representative

Representative's business name

Email

  

Contact phone daytime

Address for correspondence

  
  

Suburb/town/city

State

Postcode

## Part 7 Payment for this application

The fee for this application is available in the [gaming machine licence and application fee schedule](#). Fill in the fee below.

Please pay by:

☐ Credit card ☐ Cheque ☐ Money order

Payment amount \$

### Credit card payments

A surcharge of 0.4% will be added to credit card payments.

Card type ☐ MasterCard ☐ Visa

Card number

Name on card

Expiry date

MM / YYYY

Cardholder signature

Date

DD / MM / YYYY

### Cheque and money order payments

- ▲ Make payable to 'Liquor & Gaming NSW'.
- ▲ For cheques, please cross and mark 'Not negotiable'.

Cheque drawer name